

Space Family Education, Inc.
Board of Director's Open Meeting

Director Report

Staffing

Resignations:

No report

New Hires:

No report

Other:

Ms. Hirning reported that the teacher room assignment is done. She will provide the information to Ms. Lewis for distribution. Ms. Hirning believed that Ms. Lewis is almost finished with the migration.

Operations

Facility:

Ms. Hirning had not received any word on the water fountain yet. She believed that the design is complete.

NASA has a plan to fix building 210a floor, but has not started any work.

Special Events:

Ms. Hirning is working on the enrichment schedule and the new school year calendar.

Other:

Ms. Hirning is preparing the facility for a NASA VPP audit. She is reassessing all hazards at the Center before talking with the VPP people. The staffs had completed the following training/update: Bloodborne Pathogens, HazCom, and CPR. They are a little bit behind on the HazCom training, but she'll get on it.

The Center had a fire-drill today.

Ms. Hirning is working with NASA on how to get the teachers into the STEP class. The Center cannot afford to send teachers away eight hours for training.

Committees Report

Education Curriculum

Ms. Hirning ordered the curriculum books on Friday.

Playground

Ms. Hirning is still trying to remind Mr. Kelly (playground committee chair) about finishing up the sandboxes. She suggested sending Mr. Kelly and those parents helping to build the sandboxes thank you cards and maybe gift certificates from Home Depot.

A crack was found on one of the safe-surface walkway. Ms. Schroeder reported that she's having some people coming out tomorrow to fix it.

Ms. Hirning reported that Mr. Bob Hall (NASA liaison) had someone come out to look at the ACRV play structure. But apparently, it's still there and no word from NASA as to what they are planning to do.

Newsletter and Webpage

The newsletter is out. Ms. Gomez mentioned that the Board did not receive any request for input to the newsletter.

Ms. Moreland reported that she's updating the webpage with individual class/room homepage.

Room-1

No report

Room-2

No report

Room-3

No report

Room-4

No report

Room-5

No report

Room-6

No report

Room-7

No report

Room-8

No report

Room-9

No report

Board Members Report

Policies and Procedures (Jennifer Lewis)

Absent

Treasurer (Laurie Garcia)

Ms. Garcia handed out the June financial report. Ms. Gomez questioned if we're doing anything toward closing the Sterling account, because of the high fees and no interest earned on balance. Ms. Gomez suggested transferring \$10,000 from the Sterling account to the Meryl Lynch account.

A question was asked about budget item 7001, Loan Purchase. Ms. Garcia will look into it and report back. The loan payment is item 7002. Also, it was pointed out that the \$110.15 was in the wrong place, should not be in 5537.

Overall, Ms. Garcia and Ms. Gomez believe that the budget is looking better. The teachers will get their raises in September when the new tuition rates take effect.

Ms. Garcia reported that she has started the audit process. Ms. Geraldine Clayton (past Board member) is helping out by reviewing and fixing up all the paperwork before handing them over to the accountant for the audit.

Secretary (Louis Nguyen)

Mr. Nguyen reported that we currently have 202 members.

Vice President (Erica Vandersand)

No report

President (Susan Gomez)

Ms. Gomez is taking facility manager training to be ready for VPP.

SFEI Members Report

Walk-ons

A parent suggested that the school/staff putting together the school supply packages and selling them to parents, and maybe making a fund raiser out of it. This would help parents by not having to run all over the town to look for specific items. Other suggestions came up about a sign up sheet, etc... Ms. Hirning said that she would look into it and report back.

Another parent wanted the Director to remind parents to be careful when buying supplies and to look for safe and non-toxic products.

Old Business

The Board voted against the extended service hour based on the survey result.

The Board voted for allowing teachers to carry over all accrued sick leaves.

It was decided that parents should pay for the use of the school bus for private events (birthday trips, etc...). It costs the school money for the use of the school bus, and the budget does not cover these extra expenses.

New Business

None

The next meeting will be Thursday, August 15, 2001
JSC Child Care Center – Room 122 - 11:30AM-1:00PM